



DRAFT MINUTES
Of the Royal Burgh of St Andrews Community Council.

HELD IN THE BURGH CHAMBERS ST.ANDREWS TOWN HALL.

Monday 8th December, 2025 at 7.00 pm.

The meeting may be recorded to help the Secretary to produce the Minutes.

Members are respectfully reminded of the requirement to declare an interest in accordance with section 9.8 of the Fife Council Community Council Scheme.

Members are also respectfully asked to raise outstanding matters with Fife Councillors in advance of the meeting where possible.

DECLARATION OF INTEREST.

Martin Passmore (Chair) welcomed everyone.

O. MEMBERSHIP.

1. SEDERUNT AND APOLOGIES.

1.1 The following Community Councillors attended:-

Martin Passmore.

Isabel Corbin.

Greg Newman.

Neil Cunningham Dobson.

Penelope Fraser.

Judith Harding

Marion Mason.

Sandy Mitchell.

Mike Reid.

David Strachan.
Alison Stephenson.
Michael Veitch.
Robert Moran.
Callum McLeod.

1.2 The following Fife Councillors attended:-
Cllr Al Clark..
Cllr Robin Lawson.
Cllr Jane Ann Liston.

1.3 The following co-opted Members attended.
Chris Hilton..

1.4 The following guests/temporary representatives attended:-

1.5 Apologies were received from:-

Cllr Ann Verner.
Lesley Caldwell – University of St. Andrews Representative.
Kenny McDonald.
Fergal Cochrane
Patrick Marks
Ian Muir.
Zoe Bremner- St Andrews University.
Alice Hodges - St.Andrews University.
Lesley Caldwell. Reresentative of St.Andrews University.
Christine Randall-Klee (SALT).

2 Police Scotland

2.1 Report from Police Scotland – report circulated.

3. Fife Councillors Business.

Councillor Robin Lawson – Report circulated.

Included the Review of the Scheme for the Establishment of Community Councils in Fife.
Meeting of the North East Fife Planning, an update on the Harbour Trust, and St.David Hub refurbishments.

3.1. Councillor Al Clark - Report circulated.

Fife Council are still working alongside Kirkhill Residents to try to deliver potential solutions to ongoing problems.

Update on Affordable Housing.

3.2. Councillor Ann Verner – Report circulated.

As Cllr Verner was on annual leave there was little to report. Following calls from residents about a fallen tree in Tom Morris Drive, Cllr Verner was pleased to report that it was cleared within hours of reporting.

3.4 Councillor Jane Ann Liston .

Update on affordable housing.

Update on Leuchars Station.

NE Fife Area Committee are looking at ways to make the cycle path route to Guardbridge safer for cyclists.

4. DRAFT MINUTES of 3rd November, 2025 for Approval.

DRAFT MINUTES of 8th December, 2025 for Approval.

5. MATTERS ARISING.

5.1 Martin gave an update of the Community Trust.

5.2 Annual Accounts have been submitted.

5.3 Legal issues have been addressed.

5.4 It was noted that the Servitude for the East Bents is due by the 19th December, 2025.

5.5 Change Agent.

5.6 Banking Hubs and post Office hubs were discussed.

5.7 Marion Mason reported on the Scottish Nght and the Big Hoolie. What was the Income and Expenditure ? Secretary requested this to be put in writing

5.8 Any other matter arising not covered in the Agenda.

6 REPORTS FROM REPRESENTATIVES.

6.1. Student Representatives. - Robert Moran - President of Student Opportunities - presopps@st-andrews.ac.uk

- Alice Hodges - President of Union Affairs - PresAffs@st-andrews.ac.uk

- Zoe Bremner -Community Relations Officer - comrels@st-andrews.ac.uk

6.2 Lesley Caldwell St.Andrews University – Report circulated.

6.3 BID Representative. - Georgina Heggie. - Report circulated.

6.4 SALT Representative - Christine Randall Klee - Report circulated.

7. TREASURER – Greg updated the Council on his progress with regards to the accounts.

8. BUSINESS PROPOSALS . -

9. COMMITTEE BUSINESS

9.1 Planning and Licensing Committee. Report circulated.

9.2 COMMUNITY ENGAGEMENT AND WELL BEING COMMITTEE

9.3 TRANSPORT COMMITTEE – Next Meeting - TBC.

9.4 COMMON GOOD COMMITTEE – Next Meeting - TBC.

10. OFFICE BEARERS BUSINESS

10.1 Community Council Chair – Report Circulated.

10.2 SECRETARY – Nothing to Report

10.3 Treasurer - Some items need attention.

11. ANY OTHER COMPETENT BUSINESS.

Martin Passmore (Chair) Thanked everyone for their input and attendance.

12. Next Meeting on Monday 5th January, 2026.

