



**DRAFT MINUTES**  
**Of the Royal Burgh of St Andrews Community Council.**

**BURGH CHAMBERS ST.ANDREWS TOWN HALL.**

**Monday 3<sup>rd</sup> November, 2025 at 7.00 pm.**

The meeting may be recorded to help the Secretary to produce the Minutes.

Members are respectfully reminded of the requirement to declare an interest in accordance with section 9.8 of the Fife Council Community Council Scheme.

Members are also respectfully asked to raise outstanding matters with Fife Councillors in advance of the meeting where possible.

**DECLARATION OF INTEREST.**

Martin Passmore (Chair) welcomed everyone.

**0.1 MEMBERSHIP.**

Fergal Cochrane.

Sonja Kirk.

Ian Muir.

Alison Stephenson.

Voted on unanimously.

**1. SEDERUNT AND APOLOGIES.**

**1.1 The following Community Councillors attended:-**

Martin Passmore.

Isabel Corbin.

Greg Newman.

Fergal Cochrane.

Neil Cunningham Dobson.

Penelope Fraser.

Judith Harding.  
Sonja Kirk.  
Patrick Marks.  
Marion Mason.  
Sandy Mitchell.  
Ian Muir.  
Mike Reid.  
Carol Scambler.  
David Strachan.  
Alison Stephenson.  
Gina Wilson.  
Callum McLeod

1.2 The following Fife Councillors attended:-

Cllr Robin Lawson.  
Cllr Jane Ann Liston.

1.3 The following Co-opted Members attended:

1.4 The following guests/temporary representatives attended:-  
Stephen Tither (Kinburn Bowling Club).

1.5 Apologies were received from:-

Cllr Ann Verner.  
Cllr Al Clark.  
Lesley Caldwell – University of St. Andrews Representative.  
Kenny McDonald.  
Michael Veitch.  
Chris Hilton (Co-opted).

2 Police Scotland

2.1 Report from Police Scotland. No Report.

3. Fife Councillors Business.

3.1. Councillor Robin Lawson – Report circulated.

Reported on update on Bulmullo Quarry, which was very detailed and technical briefing.  
Conversion of a gym at Crail Airfield into an indoor events space.  
Conversion of Watts, Cupar into a mixed use development.

Speed limit at Strathkinnes on the B939, has been ratified from 50 to 40mph.

On presentation of NEF Housing Plan, Cllr Lawson queried why NEF has only 12% of the Fife Council Housing Stock, whilst it has 20% of Fife's population.

Residents in Kirkhill have all had a visit from their new housing officer, who is aware of their concerns and is acting on them.

3.2. Councillor Al Clark . On Leave.

3.3. Councillor Ann Verner.

Cllr Verner in a statement that anything that could be added would be ratified by her colleagues.

3.4 Councillor Jane Ann Liston .

4. DRAFT MINUTES OF 6<sup>TH</sup> OCTOBER, 2025. - APPROVED.

#### 5. MATTERS ARISING

5.1 Community Trust update - Martin Passmore.- Meeting with the Community Trust on Goggle Team on 26<sup>th</sup> November, 2025.

5.2 Notice Board at Spar. - Needs to be fixed with proper fixings. Spent most of the month on the floor.

5.3 There was a query about how much do we get from Fife Council - GN confirmed that it was just under £2,500.00.

5.4 Finance Officer - Look at the points laid out by PF, bring it back to the full CC.

5.5 Any other matter arising not covered in the Agenda.

#### 6 REPORTS FROM REPRESENTATIVES.

6.1. Student Representatives. - Robert Moran - President of Student Opportunities - presopps@st-andrews.ac.uk.

- Alice Hodges - President of Union Affairs - preaffs@st-andrews.ac.uk.

- Zoe Bremner - Comrels@st-andrews.ac.uk

6.2 Lesley Caldwell St. Andrews University – Report circulated.

6.3 BID Representative. - Georgina Heggie. - Awaiting Report.

6.4 SALT Representative - Christine Randall Klee - Report circulated.

7. TREASURER – Greg updated the Council on his progress with regards to the accounts.

8. BUSINESS PROPOSALS . - Proposal for £50.00 towards the Scottish Night. Proposal passed.

#### 9. COMMITTEE BUSINESS

9.1 Planning and Licensing Committee. Report circulated.

## 9.2 COMMUNITY ENGAGEMENT AND WELL BEING COMMITTEE

9.2.1 Convenors Report circulated together with Draft Minutes.

9.3 TRANSPORT COMMITTEE – Awaiting Report.

9.4 COMMON GOOD COMMITTEE – TBC.

## 10. OFFICE BEARERS BUSINESS

10.1 Community Council Chair – Attended the Centenary of the Kate Kennedy on 21<sup>st</sup> November, 2025.

Attended Civic Reception. Attended Scottish Night. Attended the Big Hoolie.

10.2 Secretary – Attended the Centenary of the Kate Kennedy on 21<sup>st</sup> November, 2025.

Attended Civic Reception. Attended Scottish Night. Attended the Big Hoolie.

10.3 Treasurer - Some items still outstanding. Grant application is due in by the 31<sup>st</sup> December, 2025 and is to hand.

## 11. ANY OTHER COMPETENT BUSINESS.

11.1 Fair Trade Signage should be restored. This will not cost the CC anything as funding is already in place. Just need the CC ratification.

Martin Passmore (Chair) Thanked everyone for their input.

12. Next Meeting on Monday 8<sup>th</sup> December, 2025 in our Burgh Chambers.

