



MINUTES
Of the Royal Burgh of St Andrews Community Council.

HELD IN THE BURGH CHAMBERS ST.ANDREWS TOWN HALL.

Monday 5th January, 2026 at 7.00pm

The meeting may be recorded to help the Secretary to produce the Minutes.

Members are respectfully reminded of the requirement to declare an interest in accordance with section 9.8 of the Fife Council Community Council Scheme.

Members are also respectfully asked to raise outstanding matters with Fife Councillors in advance of the meeting where possible.

DECLARATION OF INTEREST.

Martin Passmore (Chair) welcomed everyone.

O. MEMBERSHIP.

1. SEDERUNT AND APOLOGIES.

1.1 The following Community Councillors attended:-

Martin Passmore.

Isabel Corbin.

Neil Cunningham Dobson.

Penelope Fraser.

Judith Harding

Patrick Marks

Marion Mason.

Sandy Mitchell.

Ian Muir

Mike Reid.

David Strachan.

Alison Stephenson.

1.2 The following Fife Councillors attended:-

CLlr Al Clark..

CLlr Robin Lawson.

CLlr Jane Ann Liston.

1.3 The following co-opted Members attended.

Chris Hilton..

1.4 The following guests/temporary representatives attended:-

1.5 Apologies were received from:-

Cllr Ann Verner.

Greg Newman
Kenny McDonald.
Fergal Cochrane
Carol Scambler
Michae Veitch
Callum McLeod

Zoe Bremner
Lesley Caldwell. Reresentative of St.Andrews University.
Christine Randall-Klee (SALT).

2 Police Scotland
2.1 Report from Police Scotland – report to be circulated.

3. Fife Councillors Business.

3.1 Councillor Robin Lawson – Report circulated.

Fife Council rubber stamped the Community Councils arrangements.
Closure of Mosmoran. Use of Mobiles in schools. Renaming of Thornton Rail Station.
Cycle path between St.Andrews, Guardbridge and Strathkinness will be discussed at a further date.

Parking control zones need to be expanded.
Cathedral grounds need to be safer and lighting restored.

Martin highlighted problems with road surfacing breaking up in Hepburn Gardens.
Penelope highlighted the problem with parking machines not working.

Proposal for self lighting signage andl for 20mph signs to go up at the entrance to the town, proposal ND & DS. Voted unanimously.

3.2 Councillor Al Clark - Report circulated.

150 North Street is to go before the Scottish Government again.
BID work continues.
Petheram Bridge Budget from Fife Council will be £5.k annually.
Castle Sands is under review to establish legal ownership.

3.3 Councillor Ann Verner – Report circulated.

3.4 Councillor Jane Ann Liston .

150 North Street - proposed that this be refused and was seconded by Cllr Al Clark.
We now have a project manager who will review whether or not a compulsory purchase order will be required.

4. DRAFT MINUTES of 8th December 2025 for Approval.

No details of whether these were approved or not.

5. MATTERS ARISING.

5.1 Martin gave an update of the Community Trust. Martin is hoping to meet with the chair of SALT, with a view to do what is best for the town.

Who is behind these changes. Who instigated change. New appointees. Need to get a better picture of what has gone on. Who ratified document ?

Legal advice needed. Burness Paul are aware. AL Clark will confirm whether or not this is a draft document.

5.2 Facebook administration. Neil updated.

5.3 Change Agent. - Neil updated. Constitution being looked at.

5.4 Loss of Bank - Marion visited the RBoFS to enquire about transferring the CC bank accounts from the BofS following its closure. She was advised that the process would be straightforward, although it would be easier if one of the signatories was already a member of the RBoS.

For information, according to the scheme section 13.9;

*“Bank accounts (online and traditional) shall have a minimum of three bank signatories. **USUALLY** from amongst the office bearers, of which any two can sign cheques or authorise payments on behalf of the CC. The Treasurer must be a bank signatory. Authorised signatories should not be co-habitees. It is the responsibility of the community council to ensure that bank signatory details are kept up to date.”*

5.6 VOICE - short update. Sandy. Will have more update next month, hopefully.

5.7 Scottish night - proposal of how to distribute the profits. The CC agreed that five listed groups who performed at the Scottish Night be awarded £350 each. Members were asked to email MM/MP with their suggested local charity or group, and a second set of five awards will be made at the February meeting.

5.8 Archaeological finds - Cathedral (Kirkhill) - Sandy.

5.9 Signage for Town via Fair Trade - Patrick. Think about this again at a later meeting.

5.10 E-mail addresses - Sandy updated. Need IT support. Works.

5.11 Tourist levy and income. Penelope. Finance advisor has been contacted. A short term working group will be formed.

5.12 LPP - after all the hard work that has been done we cannot afford to lose sight of this - Chris.

5.13 Any other matter arising not covered in the Agenda.

6 REPORTS FROM REPRESENTATIVES.

6.1. Student Representatives. - Robert Moran.

Alice Hodges..

6.2 Lesley Caldwell St. Andrews University – Report circulated.

6.3 BID Representative. - Georgina Heggie. - Awaiting report.

6.4 SALT Representative - Christine Randall Klee - Report circulated.

7. BUSINESS PROPOSALS - None.

8. COMMITTEE BUSINESS

8.1 Planning and Licensing Committee. Report circulated. Fedditch was discussed.

8.2 COMMUNITY ENGAGEMENT AND WELL BEING COMMITTEE - Convenor and meeting to be arranged.

8.3 TRANSPORT COMMITTEE – Convenor and meeting to be arranged.

8.4 COMMON GOOD COMMITTEE – Next Meeting - TBC.

9. OFFICE BEARERS BUSINESS

9.1 COMMUNITY COUNCIL CHAIR

9.2 SECRETARY – Nothing to Report

9.3 TREASURER - APOLOGIES.

ANY OTHER COMPETENT BUSINESS.

Martin Passmore (Chair) Thanked everyone for their input and attendance.

10. Next Meeting on Monday 2nd February,2026.